



# Winter Wonderland



Saturday, Dec.11, 2010

SHEFFIELD PARK

9:00-4:00 P.M.

Vendor Name: \_\_\_\_\_ Tax I.D # \_\_\_\_\_

Organization: \_\_\_\_\_

Mailing address: \_\_\_\_\_ City-State \_\_\_\_\_

Zip Code \_\_\_\_\_ Phone number: \_\_\_\_\_ Alt: \_\_\_\_\_

Email Address: \_\_\_\_\_

Items to be sold at event: \_\_\_\_\_

Electrical outlet needed? Yes \_\_\_\_\_ No \_\_\_\_\_ # of Amps \_\_\_\_\_

Are you serving from a trailer? List the dimensions \_\_\_\_\_

\*Please bring your own set up equipment (tables, chairs, canopies, etc.) You may begin setting up at 6:00 A.M. **you must get prior approval for earlier set-up arrangements.** All vehicles must be unloaded and removed from the interior of the park by 8:00 A.M. Also, remember you are responsible for collecting and reporting sales tax to the IRS – Compliance under 212.6, f.s. – A1.037 (c), F.A.C. form No. FT-15CS.

\*Spaces are **limited** and reservations are on a **first come, first served basis.**

**Fees are as follows:**

\$30.00.00 per 12 x 12 space no electricity

\$40.00 per 12x12 space with electricity

*Refunds: We will only grant refunds if the event is a complete rain-out and is defined as imminent weather causing the event to be canceled by the City of Lynn Haven. If this occurs you will be notified by staff on the day of the event.*

Signature of Vendor \_\_\_\_\_ Date \_\_\_\_\_

Mail Forms & payment:

City of Lynn Haven/Leisure Services

825 Ohio Ave, Lynn Haven, FL 32444

Vendor Form & payment must be received no later than:

**\*\*\*Monday, November 29, 2010\*\*\***

**Please review these additional rules:**

1. You will be notified by phone if you **are not** accepted. (Due to redundant items, services or a full venue) Payment must accompany application and will be refunded if you are not accepted to the event.
2. Please supply your valid Tax I.D. # if your items are subject to sales tax. If you are not sure, please call the Dept. of Revenue at 850-747-5687.
3. There is **NO** exclusivity of products. We will make every effort to **limit** the amount of duplicate products.
4. **Rain Policy:** We will only grant refunds if the event is a **complete** rain-out and is defined as imminent weather causing the event to be canceled by the **City of Lynn Haven**. If this occurs you will be notified by a City of Lynn Haven staff member on the day of the event.
5. Vendors are expected to remain open during official event hours, closing early negatively effects your neighbors and the entire venue. If for some reason you **must** leave before the event is over, you must **walk** your merchandise from the area.
6. If you have any further questions, please call Tracy Jones-Event Coordinator at 850-271-5547 Monday – Friday 7:00 A.M. – 4:00 P.M. or Email: tjones@cityoflynnhaven.com
7. A park map showing your space, location and a reminder of the rules will be mailed approximately one week prior to the event....

***HOLD HARMLESS,  
INDEMNIFICATION AND  
INSURANCE***

*The vendor agrees that he/she will indemnify and save harmless the City of Lynn Haven from any and all liability claims, damages, losses, expenses (including attorney's fee), proceedings and agrees that he/she will, at his/her own expense, defend and all actions, suits or proceedings which may be brought against the City in connection with the vendor. The vendor agrees that he/she will satisfy, pay and discharge any and all judgments that may be entered against the City in any such action or proceeding.*

Attest:

Vendor Signature:

\_\_\_\_\_

\_\_\_\_\_

Print Name \_\_\_\_\_