

CITY OF LYNN HAVEN
REQUEST FOR QUALIFICATIONS
FOR
ARCHITECTURAL DESIGN SERVICES

April 22, 2009

City of Lynn Haven, Florida
825 Ohio Avenue
Lynn Haven, FL 32444
(850) 265-2121

NOTICE TO PROPOSERS

The City of Lynn Haven seeks qualification statements from qualified architects with knowledge of historically appropriate architectural design, to be placed on a pre-approved list of architects for the City's Community Redevelopment Agency's Storefront Assistance Program.

Qualified professionals who are interested in participating may obtain a Request for Qualifications at the city's website at www.cityoflynnhaven.com or at Lynn Haven City Hall, 825 Ohio Avenue, Lynn Haven, FL 32444, between the hours of 8:00 AM and 5:00 PM, Monday through Friday. Qualification statements should be submitted to the City of Lynn Haven by 9:00 AM, CST, Tuesday, June 30, 2009. For additional information, please call the City Purchasing Agent at (850) 265-7520.

John B. Lynch
City Manager

CITY OF LYNN HAVEN
Request for Qualifications
For
Architectural Design Services

The City of Lynn Haven seeks qualification statements from qualified architects with knowledge of historically appropriate architectural design, to be placed on a pre-approved list of architects for the City's Community Redevelopment Agency's Storefront Assistance Program.

GENERAL SCOPE

The City has recently designated a Community Redevelopment Agency (CRA) that encompasses the approximate area between 3rd Street and 17th Street (north to south) and east to west between Illinois Avenue to Tennessee Avenue, and is seeking qualified architects who are interested in being placed on a pre-approved list for the CRA's Storefront Assistance Program.

All persons interested should review the guidelines on the City's website (www.cityoflynnhaven.com) to ensure a full understanding of the acceptable design criteria.

Architects will be required to work closely with local staff and the Architectural Review Board, and attend various local public meetings as required by the CRA Board.

QUALIFICATIONS

Interested and qualified firms desiring consideration should submit to the City five (5) copies of the qualification statement which should include:

1. Name and principal address of firm.
2. Address of office to which this project will be assigned.
3. Experience of firm, including recent projects.
4. Names, experience, educational background and qualifications of firm personnel.
5. An explanation of historically appropriate architectural design and experience with other Community Redevelopment Agencies.
6. Copy of State Architectural license.
7. Additional information if desired.

SUBMISSION OF QUALIFICATIONS

One original and four copies of the qualification statement should be delivered to the following address by 9:00 AM, CST, Tuesday, June 30, 2009, and marked **Architectural Design Services**.

Linda LuCante, Purchasing Agent
City of Lynn Haven
825 Ohio Avenue
Lynn Haven, FL 32444

For additional information, call the City Purchasing Agent at (850) 265-7520.