

The Lynn Haven City Commission held a budget workshop on Monday, August 10, 2009 at 3:00 p.m. in the Commission Meeting Room at City Hall. The purpose of the workshop was to discuss the FY 2009-2010 City Budget; immediately following the budget workshop the Commission discussed the Commission Meeting Agenda for August 11, 2009. The workshop *adjourned at 4:47 p.m.*

Present: Walter T. Kelley, Mayor
Antonius G. Barnes, Mayor Pro Tem/Commissioner
Joseph Ashbrook, Commissioner
Roger Schad, Commissioner
Frances Wittkopf, Commissioner
John B. Lynch, City Manager
Robert C. Jackson, City Attorney
Dennis Kiah, Assistant Police Chief

**CITY OF LYNN HAVEN
CITY COMMISSION MEETING MINUTES
AUGUST 11, 2009 - 4:00 P.M.**

Present: Walter T. Kelley, Mayor
Antonius G. Barnes, Mayor Pro Tem/Commissioner
Joseph Ashbrook, Commissioner
Roger Schad, Commissioner
Frances Wittkopf, Commissioner
John B. Lynch, City Manager
Robert C. Jackson, City Attorney
Dennis Kiah, Assistant Police Chief

Mayor Kelley called the meeting to order and Commissioner Ashbrook gave the Invocation. The Pledge of Allegiance followed.

Item #3. Mayor's Report: Mayor Kelley reported that he will be attending the FLC Annual Conference & Mayor's Association Meeting in Orlando Aug. 13-16, 2009.

Item #4. Commissioner's Report:

Commissioner Barnes: No report.
Commissioner Wittkopf reported that she will be attending the FLC Annual Conference.
Commissioner Ashbrook: No report.
Commissioner Schad: No report.

Item #5. City Manager's Report: **A. Employee of the Month - July 2009:**
Ms. Amanda Owens, Purchasing/Payroll, received the Employee of the Month - July 2009 award for her hard work and dedication to the City. **City Commission Meeting Minutes of**

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Item #6. City Attorney's Report: No report.

PUBLIC HEARING OPENED: 4:03 P.M.

Item #7. EAR Based Comp. Plan Amendments Transmittal to DCA - Resolution 2009-07-479: Every local government is required to evaluate their Comp. Plan every 7 years through the EAR process; a draft EAR was transmitted to DCA and other agencies for review. The EAR was found to be sufficient on Jan. 4, 2008 and staff recommends approval of the EAR based amendments. City Manager Lynch read Res. 2009-07-479 by title only. City Manager Lynch stated the *"second Whereas" in the Resolution contains a scrivener error - it reads May 22, 2990 and should read May 22, 1990.*

City Attorney Jackson reported that he spoke to Ms. Wendy Grey regarding "Wetlands Policy"; alternative language to allow for a net average width of 30' with a minimum of width of 15'. This alternative method shall only be used where unique and unusual site conditions preclude the establishment of a 30' buffer.

Motion by Commissioner Schad: To approve Resolution 2009-07-479 to include the language as recommended by City Attorney Jackson regarding the Wetlands Policy.

Second to the motion: Commissioner Ashbrook.

Commissioner Ashbrook withdrew his second to the motion and then re-stated the 2nd to the motion.

On Vote: Schad: aye
 Barnes: aye
 Wittkopf: no
 Ashbrook: aye
 Kelley: aye

Motion passed: 4-1

After audience participation the Public Hearing was *closed 4:34 p.m.*

PUBLIC HEARING OPENED: 4:34 P.M.

Item #8. 2nd Public Hearing - Proposed CDBG Housing Rehabilitation Grant Application: Mr. Dennis Dingman, Summit Professional Services, conducted the Public Hearing on behalf of the Commission as a requirement of the Community Development Block Grant(CDBG) program. The public hearing is required to receive citizen input on a draft grant application in the category of Housing Rehabilitation. This will be a \$700,000 grant to benefit low to moderate income individuals and will benefit 10+ homes with approx. \$587,000 going toward construction.

After audience participation the Public Hearing was *closed 4:39 pm.*

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CONSENT AGENDA:

Item #9. Minutes: 7-28-09 Regular Meeting

Motion by Commissioner Schad: To approve as presented.
Second to the Motion: Commissioner Barnes.

On Vote: Schad: aye
 Barnes: aye
 Wittkopf: aye
 Ashbrook: aye
 Kelley: aye Motion passed: 5-0

OLD BUSINESS:

Item #10. Resolution 2009-07-479, Transmittal of the EAR based amendment to DCA: City Manager Lynch read Res. 2009-07-479 by title only.

Motion by Commissioner Schad: To approve as presented.
Second to the motion: Commissioner Barnes.

On Vote: Schad: aye
 Barnes: aye
 Wittkopf: aye
 Ashbrook: aye
 Kelley: aye Motion passed: 5-0

NEW BUSINESS:

Item #11. Resolution 2009-08-480, submittal of a FFY2009 CDBG Housing Rehabilitation application to DCA, as amended: Summit Professional Services has drafted a grant application on behalf of the City to submit tot the Department of Community Affairs (DCA). The application is a FFY2009 Community Development Block Grant (CDBG) in the category of Housing Rehabilitation for the purpose of providing physical improvements to homes owned by low-to-moderate income residents. City Manager Lynch read Resolution 2009-08-480 by title only.

Motion by Commissioner Schad: To approve as presented.
Second to the motion: Commissioner Barnes.

On Vote: Schad: aye
 Barnes: aye
 Wittkopf: aye
 Ashbrook: aye
 Kelley: aye Motion passed: 5-0

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Item #12. Discussion and possible action regarding approval for the Mayor to sign a letter agreeing to FFY2009 Byrne (JAG) Countywide Grant projects for Bay County:

Each year Bay County is awarded funds through the Edward Byrne Memorial Justice Assistance Grant (JAG) program. The program requires letters of approval signed by the Chief Elected Official from at least 51% of the local governments representing 51% of the population within Bay County. This year there were eight projects submitted and approved for a total of \$205,135. Staff recommends approval to authorize the Mayor to sign a letter agreeing to the Federal Fiscal Year 2009 Byrne (JAG) Countywide Grant Projects.

Motion by Commissioner Barnes: To approve as presented.

Second to the motion: Commissioner Ashbrook.

On Vote: Barnes: aye
Wittkopf: aye
Ashbrook: aye
Schad: aye
Kelley: aye

Motion passed: 5-0

Item #13. Discussion and possible action regarding approval to submit a FFY2009 Byrne (JAG) Countywide Grant for the purchase of a new police cruiser:

Staff recommends approval of submittal of a Federal Fiscal Year 2009 Byrne (JAG) Countywide Grant application for the purchase of a police cruiser and authorize the Mayor to sign all associated application and award documents.

Motion by Commissioner Ashbrook: To approve as presented.

Second to the motion: Commissioner Wittkopf.

On Vote: Ashbrook: aye
Schad: aye
Barnes: aye
Wittkopf: aye
Kelley: aye

Motion passed: 5-0

Item #14. First reading of Ordinance 922, Small Scale Plan Amendment, 2108 S. Hwy 77, Mixed Use to Commercial, Emerald Beach Motel, Inc.:

The property is approx. 4.9± acres; the current property designation is Mixed Use and the requested land use designation is Commercial. City Manager Lynch read Ordinance 922 by title only. This was the first reading and no action was required.

Item #16. Public Commentary:

Mr. Scott Poppell commented on the Fuel Depot causeway.

Ms. Janet Walker commented on the Hwy 77 Phase 5 landscaping project.

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There was no further business to discuss and the meeting was *adjourned at 5:02 p.m.*

APPROVED THIS _____ DAY OF _____ 2009.

Walter T. Kelley, Mayor

ATTEST:

John B. Lynch, City Manager

Prepared by Laurie Baker