

The Lynn Haven City Commission held a regularly scheduled workshop on Monday, June 7, 2010 at 4:00 p.m. in the Commission Meeting Room at City Hall. The purpose of the workshop was to discuss the Commission Agenda for June 8, 2010. The workshop was **adjourned at 4:29 p.m.**

**Present:** Walter T. Kelley, Mayor  
*Antonius G. Barnes, Mayor Pro Tem/Commissioner(Absent)*  
Joseph Ashbrook, Commissioner  
Roger Schad, Commissioner  
Frances Wittkopf, Commissioner  
Charlene Messer, Assistant City Manager  
Robert C. Jackson, City Attorney  
Dennis Kiah, Assistant Police Chief

**CITY OF LYNN HAVEN  
CITY COMMISSION MEETING MINUTES  
JUNE 8, 2010 -4:00 P.M.**

The Lynn Haven City Commission held a regularly scheduled meeting on Tuesday, June 8, 2010 at 4:00 p.m. in the Commission Meeting Room at City Hall.

**Present:** Walter T. Kelley, Mayor  
Joseph Ashbrook, Commissioner  
Roger Schad, Commissioner  
Frances Wittkopf, Commissioner  
Charlene Messer, Assistant City Manager  
Robert C. Jackson, City Attorney  
Dennis Kiah, Assistant Police Chief

Mayor Kelley called the meeting to order and gave the Invocation. The Pledge of Allegiance followed.

**Item #3. Mayor's Report:** Mayor Kelley reported he attended the Garden Club Memorial Day celebration and it was very nice.

**Item #4. Commissioner's Report:**

Commissioner Schad reported the Summer Concert Series in Sheffield Park begins today and invited everyone to attend.

Commissioner Ashbrook reported he attended the MHS graduation ceremony. Mr. Ashbrook also reported that Mr. Chris Forehand, Engineer, was appointed to the Airport Authority Board.

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Motion by Commissioner Schad: To excuse Commissioner Barnes from the meeting.

Second to the motion: Commissioner Wittkopf.

On Vote:     Schad:         aye  
              Wittkopf:     aye  
              Ashbrook:    aye  
              Kelley:        aye

Motion passed: 4-0

**Item #5. City Manager's Report:**

Ms. Kinion Bozeman, Line Drive Baseball - 10 year old Lynn Haven All-Stars Team, briefed the Commission regarding a community fundraiser at the Lynn Haven Recreation site on June 11, 2010; festivities will begin at 6:00 p.m. with a showing of the Avatar movie at 8:00 p.m. Ms. Bozeman invited everyone to attend.

**A. Employee of the Month - May 2010:** Ms. Gloria Thompson, Customer Service Representative, was awarded the Employee of the Month - May 2010 award for her hard work and dedication to the City.

Mayor Kelley reported that he will be going to Tallahassee after the meeting for a FLC Mayor's press conference.

**Item #6. City Attorney's Report:** No report.

**CONSENT AGENDA:**

**Item #7. Minutes: 5/25/2010 - Regular Meeting**

Motion by Commissioner Schad: To approve as presented.

Second to the motion: Commissioner Wittkopf.

On Vote:     Schad:         aye  
              Wittkopf:     aye  
              Ashbrook:    aye  
              Kelley:        aye

Motion passed: 4-0

**NEW BUSINESS:**

**Item #8. Discussion and possible action regarding approval of a Development Order and Certificate of Concurrency for Cameron Skinner, d/b/a 390 Partners, LLC, Alaska Ave. & Hwy 390:**

The property is approx. 0.49± acres and is located at the southwest intersection of Alaska Avenue and Hwy 390. The current property designation is Mixed Use. This project consists of two 2,200 sq ft buildings, each with a 690 sq ft office. These buildings will be used as contractor's offices with a storage area for their supplies.

Motion by Commissioner Schad: To approve as presented.

Second to the motion: Commissioner Ashbrook.

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City Attorney Jackson stated that Item #8 & #9 is a quasi-judicial hearing and all affected parties who wish to speak on either item should be sworn in at this time. The record should also reflect that Commissioner's Wittkopf, Ashbrook & Schad has had no ex-parte communication with the affected parties; Mayor Kelley has spoke with staff and the property owners.

On Vote:       Schad:           aye  
                  Wittkopf:       aye  
                  Ashbrook:       aye  
                  Kelley:           aye                               Motion passed: 4-0

**Item #9. Discussion and possible action regarding approval of final site plan for Pinnacle @ Hammock Square:** This development will consist of 9 apartment buildings and a 2500 sq ft clubhouse. The perimeter will be fenced with a concentration of landscaping located to the rear of the property. The landscape plan shows extensive landscaping around each building. Parking will be located along the perimeter of the property with the apartment buildings being located in the center. There will be an outdoor recreation area, library and fitness center. There will be on-site management by Royal American.

Motion by Commissioner Schad: To approve as presented.  
Second to the motion: Commissioner Ashbrook.

On Vote:       Schad:           aye  
                  Wittkopf:       aye  
                  Ashbrook:       aye  
                  Kelley:           aye                               Motion passed: 4-0

**Item #10. Discussion and possible action regarding approval of Amendment #1 for the Mosley Drive Sidewalk project:** The City currently has an agreement with PBS&J to provide CEI services for this project. After reviewing the additional scope of services and time required to complete the entire project, PBS&J has presented the City with an addendum for additional compensation in the amount of \$26,768.78. In February 2010 the City approved a change order to the Mosley Drive Sidewalk Contract with BCL Civil Contractors, Inc. The change order will include the installation of a mast arm signal at the intersection of Hwy 77 & Mosley Drive and increase the project time by 150 days. Staff recommends approval.

Motion by Commissioner Schad: To approve as presented.  
Second to the motion: Commissioner Wittkopf.

On Vote:       Schad:           aye  
                  Wittkopf:       aye  
                  Ashbrook:       aye  
                  Kelley:           aye                               Motion passed: 4-0





