

LYNN HAVEN BUILDING DEPARTMENT

RESIDENTIAL PLAN REVIEW SUBMITTAL FORM FOR HOMES, ADDITIONS & RESIDENTIAL ACCESSORY STRUCTURES

AVOID PROCESSING DELAYS

Please provide all applicable items listed below

1. _____ TWO COMPLETE SETS OF PLANS, drawn to scale. Plans must contain the following:
 - A. ___ Site plan (all structures, water, dimensions, property lines, setbacks, adjacent areas, driveways and sidewalks)
 - B. ___ Dimensioned foundation & footing plans
 - C. ___ Complete floor plan. [With additions, show existing floor plan]
 - D. ___ Wall section (s), foundation through roof. Include panel nailing schedules
 - E. ___ Roof framing or truss layout plan
 - F. ___ Electrical, plumbing and HVAC plans (Locate All Smoke Detectors)
 - G. ___ Detail all window and door sizes
 - H. ___ Method of compliance with wind-load. Lynn Haven is located in 130 MPH wind zone.

WIND-LOAD DESIGN

Check One:

- _____ a) SSTD 10-99
_____ b) Architect=s/Engineer=s Design
_____ c) Other

2. _____ Florida Energy Form (from Power Company or engineer) **MUST BE SIGNED!!**
3. _____ Complete Building Permit Application (Homeowners= Affidavits required if not using a contractor)
4. _____ Certified copy of Notice of Commencement (improvements \$2,500 or greater)
5. _____ Property I.D.# _____, legal description and copy of deed
6. _____ Septic Tank Permit (when required)
7. _____ Is irrigation meter requested? Yes _____ No _____ (check one)

APPLICANT=S SIGNATURE _____
PHONE # _____ CELL # _____

****THIS REVIEW FORM MUST BE COMPLETED AND SUBMITTED WITH
BUILDING PERMIT APPLICATION.**