

There was no workshop prior to this meeting.

**CITY OF LYNN HAVEN
COMMUNITY REDEVELOPMENT AGENCY
MEETING MINUTES APRIL 26, 2016 – 5:15 P.M.**

Present: Margo Deal Anderson, Mayor
Antonius G. Barnes, Mayor Pro Tem/Commissioner
Joseph Ashbrook, Commissioner
Rodney Friend, Commissioner
Joel B. Schubert, City Manager
Robert C. Jackson, City Attorney
Officer Kaitlyn Anglin

Mayor Anderson called the meeting to order.

Motion by Commissioner Friend: To excuse Commissioner Schad from the meeting.

Second to the motion: Commissioner Barnes.

On Vote: Friend: aye
Barnes: aye
Ashbrook: aye
Anderson: aye
Motion passed: 4-0

Call to Order

Item #2. Approval of meeting minutes from March 22, 2016:

Motion by Commissioner Barnes: To approve as presented.

Second to the motion: Commissioner Ashbrook.

On Vote: Barnes: aye
Ashbrook: aye
Friend: aye
Ashbrook: aye
Motion passed: 4-0

Minutes

Item #3. Discussion and possible action regarding the Residential Incentive Program application 313 Alabama Ave:

Lynn Haven CRA developed a Residential Incentive Program encouraging property owners to develop vacant properties within the CRA. The Residential Incentive Program has been design to promote the development of unimproved lots within the Lynn Haven CRA. CRA will pay a pre-determined amount to the property owner if he or she builds a new detached single family home on their residential lot. The amount of the incentive depends on the heated and cooled area of the new home.

RIP – 313 Alabama Ave

Community Redevelopment Agency Meeting Minutes of April 26, 2016

Page Two

Staff recommends approval of the Residential Incentive Program application for new residential development located at 313 Alabama Ave.; Bay County Parcel ID 09079-010-000. Fiscal impact is \$5,000.

Motion by Commissioner Ashbrook: To approve as presented.
Second to the motion: Commissioner Friend.

On Vote: Ashbrook: aye
Friend: aye
Barnes: aye
Anderson: aye

Motion passed: 4-0

Item #4. Discussion and possible action regarding the Residential Incentive Program application – 311 Virginia Avenue: Lynn Haven CRA developed a Residential Incentive Program encouraging property owners to develop vacant properties within the CRA. The Residential Incentive Program has been design to promote the development of unimproved lots within the Lynn Haven CRA. CRA will pay a pre-determined amount to the property owner if he or she builds a new detached single family home on their residential lot. The amount of the incentive depends on the heated and cooled area of the new home. Staff recommends approval of the Residential Incentive Program application for new residential development located at 311 Virginia Ave.; south half of Bay County Parcel ID 09082-000-000. Fiscal Impact is \$5,000.

RIP – 311 Virginia Avenue

Motion by Commissioner Barnes: To approve as presented.
Second to the motion: Commissioner Ashbrook

On Vote: Barnes: aye
Ashbrook: aye
Friend: aye
Anderson: aye

Motion passed: 4-0

Item #5. CRA Resolution 2016-04-01, Lynn Haven CRA Advisory Board: Approval of a new Advisory Board for the Lynn Haven CRA. The City Commission tasked the City Manager and CRA staff to develop a resolution regarding the formation of a new Advisory Board for the CRA based on the Board Members comments from a previous meeting. The attached resolution has been prepared by the City Attorney; staff recommends approval as presented. City Manager Schubert read this Resolution by title only.

Res.
2016-04-01

Motion by Commissioner Barnes: To approve as presented.
Second to the motion: Commissioner Ashbrook.

On Vote: Barnes: aye
Ashbrook: aye
Friend: aye
Anderson: aye

Community Redevelopment Agency Meeting Minutes of April 26, 2016
Page Three

Item #6. CRA Resolution 2016-04-02, Hwy 390 Commercial Incentive Program:

The CRA would pay a cash incentive of up to \$5,000, if the directly affected business decides to relocate their business within Lynn Haven and/or the Lynn Haven CRA (details attached). The anticipated program budget is \$10,000 for the current fiscal year. This would allow the CRA help support 2-4 businesses in their relocation efforts. City Manager Schubert read this resolution by title only.

Motion by Commissioner Ashbrook: To approve as presented.
Second to the motion: Commissioner Friend.

Mr. Richard Walker commented on the Incentive Program; he wanted to know if a detailed study was done.

On Vote: Ashbrook: aye
 Friend: aye
 Barnes: aye
 Anderson: aye Motion passed: 4-0

Item #7. PMG presentation regarding the Lynn Haven CRA Plan Update (no action required):

Res.
2016-04-02

Item #4. Public Commentary: None

There was no further business to discuss and the meeting was *adjourned at 5:36 p.m.*

PMG
Presentation

Public
Commentary
Adjourn

APPROVED THIS _____ DAY OF _____ 2016.

Margo Deal Anderson, Mayor

ATTEST:

Joel B. Schubert, City Manager

Prepared by Laurie Baker