

CHAIRPERSON
JOE BROWN

VICE CHAIR
ANTONIO BELLAMY

BOARD MEMBER
CARRIE BAKER



BOARD MEMBERS

GAY SPEIGHTS

BOB SCHULTZ

JOHN CANNON

MICHAEL LOVCHUCK

PUBLIC NOTICE

The Public is invited to attend.

CRA ADVISORY BOARD MEETING

THURSDAY, MARCH 3, 2022 – 3:00 PM

Senior Activity Center, 905 Pennsylvania Ave., Lynn Haven, FL 32444

AGENDA

1. Call to order
2. Public Commentary
3. Approval of the Meeting Minutes from January 24, 2022
4. Discussion and possible action regarding the CRA midyear budget changes.
5. Adjourn.

**IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THEY WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE THEY MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS BASED. FLORIDA STATE STATUTE 286.0105

** IN ACCORDANCE WITH THE AMERICANS DISABILITIES ACT AND 286.26, FLORIDA STATUTES, PERSONS WITH DISABILITIES NEEDING SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHOULD CONTACT THE LYNN HAVEN PLANNING DEPARTMENT NO LATER THAN TWO DAYS PRIOR TO THE PROCEEDING AT TELEPHONE 850-265-2121 FOR ASSISTANCE. IF HEARING IMPAIRED, TELEPHONE THE FLORIDA RELAY SERVICE NUMBERS, (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), FOR ASSISTANCE.



CRA ADVISORY BOARD

MEETING MINUTES

Meeting Date: January 24, 2022, 3:00 PM

Location: Lynn Haven Garden Club
307 Ohio Ave., Lynn Haven, FL 32444

TOPIC No.1. Meeting Called to Order by: Joe Brown at 3:14 PM

Present Board Members: Joe Brown, Gay Speights, Carrie Baker (via phone), John Cannon, Michael Lovchuck

Absent Board Members: Antonio Bellamy, Bob Schultz (excused)

Staff: Bernd "Ben" Janke, CRA Director

Public Audience: Amanda Richard, Monica Halverson, Jodi Moore

TOPIC No.2: Public Commentary: Michael Lovchuck asked a question about Lynn Haven and Bay County residents.

TOPIC No.3: Approval of Meeting Minutes from September 1, 2021: John Cannon entertained a motion to approve the meeting minutes as presented. Gay Speights second the motion. Approved unanimously.

TOPIC No.4: Update on CRA projects: Ben Janke provided a status update on each CRA project (project list attached). Jodi Moore asked who to contact re/ the assistance program. Mr. Janke responded to contact him re/ the assistance program. She also asked who the engineer is for the drainage project on Alabama Ave.? Mr. Janke responded that Dewberry is the engineering firm working on this project.

TOPIC No.5: Historic Walk project: Joe Brown provided an overview over the project. The group discussed the idea of potentially moving the historic walk markers to the Rails to trails area. Ms. Carrie Baker made a motion to install a walking history of Lynn Haven on the Rails To Trails corridor instead of the Florida Ave. corridor. John Cannon second the motion. The group discussed the motion. Jodi Moore loves this idea. She asked about funding source. Approved unanimously.

TOPIC No.6: Hwy 77 and Hwy 390 design requirements: Amanda Richard (City Planning Director) provided a synopsis of this project. The group discussed various options how to implement design improvements. Monica Halverson, Jodi Moore, and Amanda Richard commented.

Also, Jodi Moore commented on residential home design standards. Monica Halverson commented on the importance of sidewalk projects.

TOPIC No.7: Adjourn: Meeting was adjourned at 4:25 PM.

CRA PROJECTS FY 2021/2022 - ORIGINAL BUDGET

CRA VISION

To promote a family-oriented, walkable community with a vibrant small-business friendly downtown area that preserves our local, small-town heritage.

1/24/2022

SECTION	PROJECT	CRA PLAN	ACCOUNT # 701-559-	BUDGET	Comments
Town Center	Storefront Assistance Program	47	582050-21012	\$ 50,000	<i>1 application approved</i>
Town Center	install historic markers on Florida Ave.			\$ 10,000	
Town Center	<i>Improvements to Florida Ave. and Ohio Ave.</i>	48			<i>CDBG HRP grant; \$4.5M; design phase</i>
Town Center					
Housing	Residential Incentive Program	49	582050-21013	\$ 65,000	<i>received 3 applications</i>
Housing	Residential Paint Program	49	582050-21014	\$ 5,000	<i>3 residents expressed interest</i>
Housing	Drainage Improvements along 1600 Alabama Ave.	49	563000-21006	\$ 70,000	<i>Engineer is designing improvements</i>
Housing	<i>Improving Public Infrastructure along 10th St.</i>	50			<i>CDBG DR grant; \$5.25M</i>
Recreation	Pocket Park 17th St. / RailsToTrails	50		\$ 50,000	<i>cleared the property; design phase</i>
Recreation	<i>Implementation of Rails To Trails project</i>	43			<i>CC to sign agreement w/ FDOT in Jan</i>
Transportation	sidewalk on East 5th St. (Ohio Ave. to Penn Ave.)	48	563000-21010	\$ 40,000	<i>design 90% complete</i>
Transportation	<i>SRTS sidewalk project around LHES</i>	51			<i>FDOT grant funding; \$500K</i>
Transportation					
TOTAL			\$ -	\$ 290,000	



CRA EXPENDITURES

Lynn Haven CRA 2022 Annual Budget

701559 ACCOUNT	ACCOUNT DESCRIPTION	2021 BUDGET	2022 BUDGET	\$ AMOUNT CHANGE	% AMOUNT CHANGED
OPERATING EXPENDITURES					
531045	CONSULTING FEES - CRA	\$1,000	\$1,000	\$0	0%
531081	PROFESSIONAL SERVICES-OTHER	\$13,245	\$10,000	-\$3,245	-24%
532000	ACCOUNTING & AUDITING	\$0	\$5,000	\$5,000	100%
540000	TRAVEL & PER DIEM	\$2,500	\$1,000	-\$1,500	-60%
540001	TRAINING & CERTIFICATION	\$3,000	\$3,000	\$0	0%
541000	COMMUNICATIONS	\$500	\$500	\$0	0%
546001	R & M VEHICLES	\$2,000	\$600	-\$1,400	-70%
546099	DEMOLITION	\$35,000	\$15,000	-\$20,000	-57%
547000	PRINTING, BINDING & IMAGING	\$500	\$0	-\$500	-100%
549002	LEGAL NOTICES & FILING FEES	\$1,500	\$1,000	-\$500	-33%
549010	BANK FEES	\$100	\$0	-\$100	-100%
551000	SUPPLIES, OFFICE	\$500	\$700	\$200	40%
552001	SUPPLIES, SIGN MAKING	\$61,792	\$0	-\$61,792	-100%
552200	FUEL	\$1,000	\$1,000	\$0	0%
554000	DUES/PUBLICATIONS/SUBSCRIPTION	\$2,000	\$1,500	-\$500	-25%
563000-	CAPITAL OUTLAY, IMPROVMENTS (Stormwater Alabama Ave)	\$0	\$70,000	\$70,000	N/A
563000-21006	CAPITAL OUTLAY, IMPROVEMENTS (Beautification Grocery Outlet)	\$5,000	\$0	-\$5,000	-100%
563000-21007	CAPITAL OUTLAY, IMPROVEMENTS (Pocket Park 15th/Michigan Ave)	\$50,000	\$0	-\$50,000	-100%
563000-21008	CAPITAL OUTLAY, IMPROVEMENTS (Bus Stop Covers 1115 Penn Ave)	\$20,000	\$0	-\$20,000	-100%
563000-21009	CAPITAL OUTLAY, IMPROVEMENTS (Beautification of FL Ave ROW 7-9th)	\$15,000	\$0	-\$15,000	-100%
563000-21010	CAPITAL OUTLAY, IMPROVEMENTS (5th Sidewalk Improvements)	\$35,000	\$40,000	\$5,000	14%
563000-21011	CAPITAL OUTLAY, IMPROVEMENTS (Florida Ave Decorative Street Lights)	\$165,000	\$0	-\$165,000	-100%
563000-21037	CAPITAL OUTLAY, IMPROVEMENTS (105 West 12th St Bus Stop Covers)	\$20,000	\$0	-\$20,000	-100%
563000-	CAPITAL OUTLAY, IMPROVEMENTS (Pocket Park 17th St./Rails to Trails)	\$0	\$50,000	\$50,000	100%
563000-	CAPITAL OUTLAY, IMPROVEMENTS (Install Historic Markers on Florida Ave.)	\$0	\$10,000	\$10,000	100%
582002	AID TO POLICE DEPARTMENT	\$10,000	\$0	-\$10,000	-100%
582050-21012	COMMUNITY GRANTS & AID (Storefront Assistance Program)	\$55,000	\$50,000	-\$5,000	-9%
582050-21013	COMMUNITY GRANTS & AID (Residential Incentive Program)	\$50,000	\$65,000	\$15,000	30%
582050-21014	COMMUNITY GRANTS & AID (Residential Paint Program)	\$0	\$5,000	\$5,000	100%
599099	RESERVE	\$0	\$74,073	\$74,073	100%
TOTAL OPERATING EXPENDITURES		\$549,637	\$404,373	-\$145,264	-26%