

**TUESDAY, JULY 19<sup>TH</sup>, 2023**  
**BOARD OF CONTRACTORS MEETING – 10:00 A.M.**

**Present:** Jerry Wilson  
Patrick Boykin  
Charlie Brown  
George Outlaw  
Telford Reynolds (late: 10:29)  
Charles Vannatter, Building Official  
Kevin Obos, City Legal Counsel

**Item # 1. Call to order.**

Charles Vannatter called the meeting to order at 10:04 A.M.

**Item # 2. Election of a Chairman.**

Motion by George Outlaw to nominate Jerry Wilson as the Chairman.

Second to the Motion Patrick Boykin

On Vote:

Jerry Wilson	aye	
Patrick Boykin	aye	
Charlie Brown	aye	
George Outlaw	aye	
Telford Reynolds	aye	Motion passed: 5-0

**Item # 3. Election of Chairman Pro Tem.**

Motion by George Outlaw to nominate Patrick Boykin as the Chairman Pro Tem.

Second to the Motion Telford Reynolds

On Vote:

Jerry Wilson	aye	
Patrick Boykin	aye	
Charlie Brown	aye	
George Outlaw	aye	
Telford Reynolds	aye	Motion passed: 5-0

**Item # 4. Familiarity with Roberts Rules of Order on conducting a meeting.**

The City Attorney Mr. Obos gave an overview of the Sunshine Law and Roberts Rules of Order.

Everyone agreed they understand Roberts Rules of Order, how to conduct a meeting, have copy of Roberts Rules of Order short form information and the importance of the Sunshine Law, and understand what Mr. Obos said in the overview.

**Item # 5. Duties of the Board – City Ordinances 550 and 917.**

The City Attorney Mr. Obos gave an overview of the Duties of the Board.

Discussion about removing the information about testing. The state (DBPR) has the authority to issue licenses except for 12 trades, and that will be changing in the next year. Mr. Obos will be updating the city's ordinance to be in line with current state statutes, for they has not been updated since 1994.

The Board of Contractor's goal will be to give the contractor every opportunity to resolve the issue with the homeowner or vise versa. The Building Official will try to resolve the issue first, by education via a letter with the code or ordinance with 30 days to resolve. If needed they can call

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the board member who is specially dealing with the item, to look at the issue for their input, to help guide the contractor. If not resolved the homeowner can file a complaint to go before the Board. There will be a \$150.00 filing fee for residential and \$300.00 filing fee for commercial complaint applications. The Board will look into Florida Statute 489.113 more in depth and will have more to discuss on a way to deal with unlicensed contractors based on the statutes already in place, or how the Board will be able to deal with them and the consequences of doing work without a license. They will determine how to work with local Law Enforcement and DBPR when the Board does have something about any unlicensed contractors. They will have more discussion about this after reviewing the city ordinances and the ordinances are updated to meet the current Florida Code and Florida Statutes.

**Item # 6. Public Commentary.**

No public commentary at this time, as the members are working on the structure of what, where, when, and how this Board of Contractors will be constructed.

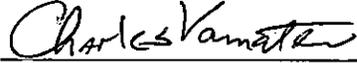
**Item # 7. Adjourn.**

Next Meeting is set for August 23, 2023, in the Garden Club Building at 10:00 am. There being no further business the meeting adjourned at 11:12 A.M.

APPROVED THIS 27 DAY OF Aug 2023.

  
\_\_\_\_\_  
Jerry Wilson, Chairman

ATTEST:

  
\_\_\_\_\_  
Charles Vannatter, Building Official

prepared by  
Gloria Thompson