

CRA
AGENDA REPORT
City of Lynn Haven

Meeting Date: September 15, 2021
Item Number:

From: Lynn Haven CRA

Prepared By: Bernd "Ben" Janke

Subject: Resolution No. 2021-09-01 Adopting a tentative Community Redevelopment Agency Budget for FY 2021/2022.

Staff Recommendation: That the Lynn Haven Community Redevelopment Agency adopts the tentative Lynn Haven Community Redevelopment Agency 2021/2022 fiscal budget.

I. Report in Brief:

Overview: This budget will regulate expenditures of the Lynn Haven Community Redevelopment Agency (CRA).

Background: Chapter 189.418 *Florida Statutes* requires the CRA to adopt a budget each fiscal year. The proposed list of projects was developed with the help and input from the CRA Advisory Board.

Summary:	Proposed Revenues	\$496,611
	Proposed Expenditures	\$422,538
	Proposed Transfer to Reserve	\$74,073

II. Concurrences: Staff

III. Fiscal Impact: \$496,611

IV. Advertised Date: August 2021 **Newspaper:** TRIM Notice, Bay Co. Property Appraiser

V. Affected Parties Notified of Meeting: Not Required

VI. Alternatives:

VII. Attachments: Resolution # 2021-09-01, Proposed Lynn Haven CRA Budget FY21/22

Approved as to Content: _____ Date: _____
City Manager

Action Taken by Commission: Approved Disapproved

Continued/Deferred until: _____ Other: _____

Special Instructions: _____

By: _____

RESOLUTION NUMBER 2021-09-01

A RESOLUTION ADOPTING A TENTATIVE BUDGET FOR THE LYNN HAVEN COMMUNITY REDEVELOPMENT AGENCY, FOR THE FISCAL YEAR 2021/2022 AND APPROPRIATING, FOR THE PURPOSES SPECIFIED, REDEVELOPMENT TRUST FUNDS, IN AMOUNTS SPECIFIED FOR DISBURSEMENT ACCORDING TO SAID BUDGET FOR THE FISCAL YEAR 2021/2022.

WHEREAS, the governing body for the Lynn Haven Community Redevelopment Trust Fund, is required to adopt an annual budget in accordance with Section 189.418, *Florida Statutes*;

WHEREAS, having observed all due process and appropriate procedures required by Florida Statutes, including notice and public hearing, the Community Redevelopment Agency, now deems it necessary, proper, and in the best interest of the public to approve said tentative budget.

NOW THEREFORE, be it resolved by the Community Redevelopment Agency, that the Community Redevelopment Agency budget in the amount of \$496,612 shall be and is hereby adopted as the tentative budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022.

PASSED AND ADOPTED at the regular meeting of the Lynn Haven Community Redevelopment Agency, in Bay County, Florida on the _____ of September, 2021.

CITY OF LYNN HAVEN, FLORIDA

BY: _____

Jesse Nelson, Mayor

ATTEST:

Vickie Gainer
City Manager-Clerk



CRA REVENUES

Lynn Haven CRA 2022 Annual Budget

701 ACCOUNT	ACCOUNT DESCRIPTION	2021 BUDGET	2022 BUDGET	\$ AMOUNT CHANGE	% AMOUNT CHANGED
INTERGOVERNMENTAL REVENUES					
330-422751	TIF - CITY OF LYNN HAVEN	\$ 176,500	\$ 238,617	\$ 62,117	35%
330-422752	TIF - BAY COUNTY	\$ 231,347	\$ 257,162	\$ 25,815	11%
TOTAL INTERGOV. REVENUES		\$ 407,847	\$ 495,779	\$ 87,932	22%
MISC REVENUES					
360-436100	INTEREST INCOME	\$ 840	\$ 832	\$ (8)	-1%
TOTAL OPERATING EXPENDITURES		\$ 840	\$ 832	\$ (8)	-1%
OTHER SOURCES					
380-438999	CASH CARRY FORWARD	\$ 253,601	\$ -	\$ (253,601)	-100%
TOTAL OPERATING EXPENDITURES		\$ 253,601	\$ -	\$ (253,601)	-100%
TOTAL CRA		\$ 662,288	\$ 496,611	\$ (165,677)	-25%



CRA EXPENDITURES

Lynn Haven CRA 2022 Annual Budget

701559 ACCOUNT	ACCOUNT DESCRIPTION	2021 BUDGET	2022 BUDGET	\$ AMOUNT CHANGE	% AMOUNT CHANGED
PERSONNEL SERVICES					
512000	SALARIES-GENERAL EMPLOYEES	\$75,254	\$59,780	-\$15,474	-21%
521000	FICA & MEDICARE BENEFIT	\$5,043	\$4,573	-\$470	-9%
522000	PENSION BENEFIT GENERAL EMP	\$12,222	\$8,608	-\$3,614	-30%
523000	LIFE & HEALTH INSURANCE	\$14,168	\$11,702	-\$2,466	-17%
524000	WORKERS COMPENSATION INSURANCE	\$520	\$172	-\$348	-67%
524001	LTD	\$454	\$404	-\$50	-11%
528000	PTO BUY BACK & PAYOUT	\$4,991	\$7,000	\$2,009	40%
TOTAL PERSONNEL SERVICES		\$112,651	\$92,239	-\$20,412	-18%
OPERATING EXPENDITURES					
531045	CONSULTING FEES - CRA	\$1,000	\$1,000	\$0	0%
531081	PROFESSIONAL SERVICES-OTHER	\$13,245	\$10,000	-\$3,245	-24%
532000	ACCOUNTING & AUDITING	\$0	\$5,000	\$5,000	100%
540000	TRAVEL & PER DIEM	\$2,500	\$1,000	-\$1,500	-60%
540001	TRAINING & CERTIFICATION	\$3,000	\$3,000	\$0	0%
541000	COMMUNICATIONS	\$500	\$500	\$0	0%
546001	R & M VEHICLES	\$2,000	\$600	-\$1,400	-70%
546099	DEMOLITION	\$35,000	\$15,000	-\$20,000	-57%
547000	PRINTING, BINDING & IMAGING	\$500	\$0	-\$500	-100%
549002	LEGAL NOTICES & FILING FEES	\$1,500	\$1,000	-\$500	-33%
549010	BANK FEES	\$100	\$0	-\$100	-100%
551000	SUPPLIES, OFFICE	\$500	\$700	\$200	40%
552001	SUPPLIES, SIGN MAKING	\$61,792	\$0	-\$61,792	-100%
552200	FUEL	\$1,000	\$1,000	\$0	0%
554000	DUES/PUBLICATIONS/SUBSCRIPTION	\$2,000	\$1,500	-\$500	-25%
563000-	CAPITAL OUTLAY, IMPROVMENTS (Stormwater Alabama Ave)	\$0	\$70,000	\$70,000	N/A
563000-21006	CAPITAL OUTLAY, IMPROVEMENTS (Beautification Grocery Outlet)	\$5,000	\$0	-\$5,000	-100%
563000-21007	CAPITAL OUTLAY, IMPROVEMENTS (Pocket Park 15th/Michigan Ave)	\$50,000	\$0	-\$50,000	-100%
563000-21008	CAPITAL OUTLAY, IMPROVEMENTS (Bus Stop Covers 1115 Penn Ave)	\$20,000	\$0	-\$20,000	-100%
563000-21009	CAPITAL OUTLAY, IMPROVEMENTS (Beautification of FL Ave ROW 7-9th)	\$15,000	\$0	-\$15,000	-100%
563000-21010	CAPITAL OUTLAY, IMPROVEMENTS (5th Sidewalk Improvements)	\$35,000	\$40,000	\$5,000	14%
563000-21011	CAPITAL OUTLAY, IMPROVEMENTS (Florida Ave Decorative Street Lights)	\$165,000	\$0	-\$165,000	-100%
563000-21037	CAPITAL OUTLAY, IMPROVEMENTS (105 West 12th St Bus Stop Covers)	\$20,000	\$0	-\$20,000	-100%
563000-	CAPITAL OUTLAY, IMPROVEMNETS (Pocket Park 17th St./Rails to Trails)	\$0	\$50,000	\$50,000	100%
563000-	CAPITAL OUTLAY, IMPROVEMENTS (Install Historic Markers on Florida Ave.)	\$0	\$10,000	\$10,000	100%
582002	AID TO POLICE DEPARTMENT	\$10,000	\$0	-\$10,000	-100%
582050-21012	COMMUNITY GRANTS & AID (Storefront Assistance Program)	\$55,000	\$50,000	-\$5,000	-9%
582050-21013	COMMUNITY GRANTS & AID (Residential Incentive Program)	\$50,000	\$65,000	\$15,000	30%
582050-21014	COMMUNITY GRANTS & AID (Residential Paint Program)	\$0	\$5,000	\$5,000	100%
599099	RESERVE	\$0	\$74,073	\$74,073	100%
TOTAL OPERATING EXPENDITURES		\$549,637	\$404,373	-\$145,264	-26%
TOTAL CRA		\$662,288	\$496,611	-\$165,677	-25%