



APPLICATION FOR DEVELOPMENT ORDER
(RESIDENTIAL AND COMMERCIAL DEVELOPMENTS)
817 Ohio Avenue, Lynn Haven, Florida 32444
Telephone: 850-248-0506

The following must be submitted with this application:

Electronic submittals emailed to develop_plan@cityoflynnhaven.com via Bluebeam, or an electronic link to include Site Plans, Storm Water Calculations, Preliminary Plat, Survey, Landscape & Irrigation plans, and submit one (1) set of hard copies of all materials to the Planning Department.

Hard Copy Submittals: Six (6) set of Site Plans, three (3) Storm Water Calculations, four (4) Preliminary Plats, three (3) Surveys, and one (1) set of Landscape & Irrigation plans, along with one (1) CD or USB of all materials.

ALL REQUIREMENTS LISTED IN ULDC TABLE 10.01.02 AND TABLE 10.01.03 MUST BE MET.

DATE: _____ PERMIT FEES \$ _____ DO NUMBER _____

OWNER'S NAME: _____

EMAIL: _____

TELEPHONE # _____ CELL # _____

DEVELOPER'S NAME: _____

EMAIL: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE# _____ CELL# _____ FLA LIC# _____

LOCATION OF DEVELOPMENT: _____

PARCEL ID# _____

SIZE OF PARCEL (ACRES): _____

LEGAL DESCRIPTION: _____

IF APPLICATION IS FOR A COMMERCIAL PROJECT, LIST THE NAME OF THE

DEVELOPMENT: _____

BONDING COMPANY: _____

ADDRESS: _____

ARCHITECT'S/ENGINEER'S NAME: _____

ADDRESS: _____

MORTGAGE LENDER:

NAME: _____

ADDRESS: _____

CITY'S CURRENT LAND USE: _____

LAND USE CHANGES REQUIRED, IF ANY: _____

CITY'S CURRENT FLUM DESIGNATION: _____

FUTURE LAND USE DESIGNATION CHANGES REQUIRED, IF ANY: _____

TYPE OF DEVELOPMENT:

- | | |
|------------------------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Single Family Dwelling(s) or Duplex(es) | <input type="checkbox"/> Multi-Family Dwelling(s) |
| <input type="checkbox"/> Subdivision or PUD (circle one) | <input type="checkbox"/> Commercial |
| <input type="checkbox"/> Development of Regional Impact | |

PERMITS RECEIVED:	YES	NO	N/A
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COE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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DEP:			
STORMWATER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WASTEWATER	()	()	()
DOMESTIC WATER	()	()	()
DREDGE & FILL	()	()	()
DOT:			
STORMWATER	()	()	()
DRIVEWAY	()	()	()
COUNTY:			
STORMWATER	()	()	()
DRIVEWAY	()	()	()
FEES COLLECTED:			
STORMWATER	()	()	()
COMMERCIAL DEVELOP.	()	()	()
SUBDIVISION	()	()	()
PRE-APPLICATION	()	()	()
PRELIMINARY	()	()	()
FINAL PLAT REVIEW	()	()	()
CONS. VERIF. & PLAT CERT.	()	()	()
VARIANCE APP.	()	()	()

MATERIALS **REQUIRED** TO BE PROVIDED PER ULDC TABLE 10.01.03:

	YES	NO	N/A
SITE PLANS (if part of a master plan must show overall plan on site plans)	()	()	()
TREE SURVEY (Sec. 4.06.00)	()	()	()
LANDSCAPE PLANS* (Sec. 4.06.00) (Signed & sealed)	()	()	()
*AUTOMATIC IRRIGATION SYSTEMS SHALL BE INSTALLED PRIOR TO THE INSTALLATION OF PLANTS.			
LEGAL DESCRIPTION SURVEY (Signed and Sealed)	()	()	()
WETLAND DELINEATION	()	()	()
EROSION CONTROL	()	()	()

For new construction, include drawings to scale or dimensions shown for the following plans, including specifications:

FLOOR PLAN	()	()	()
FRONT, SIDE & REAR ELEVATION PLANS*	()	()	()

*Non-Residential Developments must submit architectural renderings to demonstrate compliance with ULDC Section 4.01.01 Appearance Standards for non-residential primary structures - refer to the City website – Development & Planning

UTILITY PLAN	()	()	()
WATER & SEWER CAPACITY MODEL	()	()	()
Application for Water & Sewer Availability Request	()	()	()

***Note: The Water & Sewer**

Availability Request form is available online at www.cityoflynnhaven.com, Departments, Public Utilities, Reclaimed/Reuse Water, Forms.

IRRIGATION PLANS	()	()	()
Application for Reclaimed Water Service w/Irrigation Area Worksheet	()	()	()

***Note: The Application for Reclaimed Water Service is available from the Lynn Haven Utility Dept.**

The "Commercial Irrigation Area Worksheet" is available online at www.cityoflynnhaven.com, Departments, Development and Planning, Forms and Applications.

LIGHTING PLANS	()	()	()
L.O.S. CALCS. (Sec. 6.01.02):			
EDUCATION	()	()	()
WATER	()	()	()
SEWER	()	()	()
SOLID WASTE	()	()	()
RESTRICTIVE COVENANTS	()	()	()
FLOOD ZONE DATA (including flood zones)	()	()	()
STREETS NAMED	()	()	()
EASEMENTS & ROWS IDENTIF.	()	()	()
REC/OPEN SPACE ALLOWED	()	()	()
SIGN POSTED	()	()	()
TRAFFIC IMPACT ANALYSIS	()	()	()
TRIP GENERATION & DISTRIBUTION FOR THREE (3) SEGMENTS	()	()	()

IMPROVEMENTS

Indicate whether each of the following improvements will be privately owned and maintained or will be granted to the City (publicly owned) for maintenance.

IMPROVEMENT	OWNED AND MAINTAINED	
	Privately	Publicly
Water system	()	()
Sanitary sewer system	()	()
Stormwater drainage system	()	()
Streets	()	()
Sidewalks	()	()
Street lights	()	()
Curbs and gutters	()	()
Parks/Open space	()	()
Landscapes	()	()
Buffer/Fences	()	()

TRC REVIEW DATE: _____ APPROVED () YES () NO

PLANNING COMM. REV. DATE: _____ APPROVED () YES () NO

CITY COMM. REV. DATE: _____ APPROVED () YES () NO

Certification and Authorization:

- (1) By my signature hereto, I do hereby certify that the information contained in this Application is true and correct and understand that deliberate misrepresentation of such information will be grounds for denial and reversal of this Application and or revocation of any approval based on this Application.
- (2) I do hereby authorize City staff to enter upon my property at any reasonable time for the purpose of site inspection.
- (3) I do hereby authorize the placement of a public notice sign(s) on my property at a location(s) to be determined by City staff.
- (4) I _____ (print name) as the property owner or authorized property owner representative have read and understand the attached information concerning Application for Development Order.

Signature of Owner or Agent

Signature of Developer

Print name

Print name

Title and Company (if applicable)

Title and Company (if applicable)

Date: _____

Date: _____

Notary as to Owner or Agent

Notary as to Developer

My commission expires:

My commission expires:

Application approved by: _____ City Planner.

Development Order Fee Schedule

Subdivision Pre-Application Review (Site Plan Review) (Optional)

3 to 10 lots.....	500.00
11 to 50 lots.....	500.00
51 to 100 lots.....	1,000.00
101 to 250 lots.....	1,000.00
Greater than 250 lots.....	1,500.00

***(Plus hourly Attorney, Consulting, Transportation and Engineering Review fees to be reimbursed as billed)**

Subdivision Development Order Application (Site Plan Review) (Two Reviews)

3 to 10 lots.....	750.00
11 to 50 lots.....	1000.00
51 to 100 lots.....	1500.00
101 to 250 lots.....	2,000.00
Greater than 250 lots.....	Negotiated
Additional Reviews.....	Hourly

***(Plus hourly Attorney, Consulting, Transportation and Engineering Review fees to be reimbursed as billed)**

Commercial/Industrial Site Plan Review (Two Reviews)

Site plan review, less than 5,000 sq ft and less than 2 acres.....	500.00
Site plan review, 5,000 to 100,000 sq ft and less than 2 acres.....	1,000.00
Site plan review, 5,000 to 100,000 sq ft and 2 to 10 acres.....	2,000.00
Site plan review, more than 100,000 sq ft, or more than 10 acres....	Negotiated
Amendments to Local Development Orders (Same as stated for Commercial/Industrial Site Plan Review above)	
Time Extension.....	300.00
Request for Substantial Deviation.....	550.00
Development Agreement.....	2,200.00

***(Plus hourly Attorney, Consulting, Transportation and Engineering Review fees to be reimbursed as billed)**

Multi-family Development Site Plan (Two Reviews)

3 to 10 units.....	1,000.00
10 to 24 units.....	1,500.00
25 to 150 units.....	2,000.00
More than 150 units.....	3,000.00
Excessive review (each occurrence)	Hourly

Note: If a project is constructed in phases, the review fees are charged per each Development Order submittal.

***(Plus hourly Attorney, Consulting, Transportation and Engineering Review fees to be reimbursed as billed)**

Preliminary Plat Review (Two Reviews)

3 to 10 lots.....	750.00
11 to 50 lots.....	1000.00
51 to 100 lots.....	1500.00
101 to 250 lots.....	2000.00
Greater than 250 lots.....	Negotiated

Additional Reviews (each occurrence)Hourly
***(Plus hourly Attorney, Consulting, Transportation and Engineering Review fees to be reimbursed as billed)**

Final Plat Review, Construction Verification and Plat Certifications (Two Reviews)

3 to 10 lots.....1000.00
11 to 50 lots.....1500.00
51 to 100 lots.....2000.00
101 to 250 lots.....2,500.00
Greater than 250 lots.....Negotiated
Excessive Review (each occurrence).....Hourly

***(Plus hourly Attorney, Consulting, Transportation and Engineering Review fees to be reimbursed as billed)**