



## DEVELOPMENT & PLANNING

825 Ohio Avenue - Lynn Haven, FL 32444

(850) 248-0506

develop\_plan@cityoflynnhaven.com

The **Minor Subdivision Application** shall include splitting land into two (2) parcels, platting a previously unrecorded lot, or adjustments made to existing lot lines/re-plats. The approval of a **Minor Subdivision Application does not authorize** construction, or imply that the newly created parcels are buildable lots.

**PRIOR** to Minor Subdivision application review:

1. The applicant will need to submit a completed water and sewer availability form to Public Utilities for verification that utilities are available for proposed Minor Subdivision.
2. Local and State agencies need to be contacted regarding permits, for construction or development on these parcels, where they connect to a county or state roads, or are in any flood zone other than "x".

**Parcel #** \_\_\_\_\_

**Address** \_\_\_\_\_

**Flood Zone**     Yes     No    \_\_\_\_\_

**Wetlands present on GIS Map**     Yes     No

(If wetlands are not indicated on the GIS map-this does not signify that wetlands are not present, an environmental delineation is recommend for verification of wetlands)

**Water Availability Form**                     Yes     No

**Copies of Maps Provided to Owner/Applicant**     Yes     No

**Notes** \_\_\_\_\_

\_\_\_\_\_  
D&P Representative Date

\_\_\_\_\_  
Owner/Applicant Date

\_\_\_\_\_  
Copy to Building Department  Yes     No    Date\_\_\_\_\_