



CITY OF LYNN HAVEN
CEMETERY SPACE PURCHASE POLICY
CEMETERY AUTHORITY

PURPOSE

To establish the understanding of the sale and process of cemetery space(s) in the cemeteries managed by the City of Lynn Haven Cemetery Authority.

POLICY

The sale of cemetery space(s) managed by the City of Lynn Haven Cemetery Authority can only be made by the person or persons authorized by the Cemetery Authority. Cemetery space(s) can only be purchased by a City of Lynn Haven resident.

City of Lynn Haven Residents can visit the cemetery administration office located in the Public Works Building at 1308 Illinois Avenue, Lynn Haven, Florida 32444 to complete the Cemetery Purchase Application. Purchaser must furnish proper identification (Drivers License or State Identification) with the current City of Lynn Haven address.

When purchase is completed and payment is rendered, each purchase space(s) will receive,

- Deed with the owner(s) name and information.
- Interment form for the funeral home or church to submit.
- Rules and Regulation Guidelines.

The cost for each burial space is \$1,000.00. Payment for space(s) can be made using Cash or Credit Cards (a \$3.00 processing fee will be added to the credit card payment). Each deed can have multiple owners. The City of Lynn Haven or the Cemetery Authority, will not refund or buy back any cemetery space(s). The Deed owners(s) can resale the unused cemetery space(s) and request a deed reassignment from the Cemetery Authority.

All cemetery spaces may contain either one (1) Traditional Burial and one (1) Cremation or Two (2) Cremations. The purchase space (s) maybe coped at owners expense and with Cemetery Authority authorization.

- No purchase can be made by Funeral Homes, Churches or Businesses.
- No payment plans are allowed for the purchase of cemetery space(s).
- No holds are allowed for cemetery space(s).

When there are multiple owners of rights of interment, they may designate one or more persons to represent their interests by filing written notice with the Cemetery Authority. In the absence of such designation or a written notice objection at the time of interment, the Cemetery Authority may permit an interment upon the request or direction of any co-owner without liability.

The Cemetery Authority shall not be liable for any delay in internment where its Rules and Regulations have not been complied with, or where unforeseen underground obstructions may be encountered, or where protest has been made, or circumstances beyond the Cemetery's control.



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- Must be a City of Lynn Haven Resident
- Must possess a government I.D./Drivers License showing residency
- All purchases are final.

APPLICANT INFORMATION (DEED OWNER)

First Name: _____ M.I.: _____ Last Name: _____
 Email: _____ Phone: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____

CO-APPLICANT INFORMATION (DEED CO-OWNER)

First Name: _____ M.I.: _____ Last Name: _____
 Email: _____ Phone: _____
 Street Address: _____
 City: _____ State: _____ Zip: _____

CEMETERY INFORMATION

Location: Mount Hope Cemetery (Lynn Haven) Community Cemetery
 Immediate Interment (Interment Form must be submitted) Pre-Panning

Number of space being purchased _____

POLICY AND UNDERSTANDING

I understand that all purchases are final, and no space(s) can be placed on hold for future purchases. I also understand that I must follow all City of Lynn Haven Cemetery Rules and Regulations. I understand that a City of Lynn Haven Cemetery Interment Form must be submitted before I can use any cemetery space(s). I understand that if I resell any of the spaces in the deed that I must submit a Deed Reassignment form and must return the original deed.

The City of Lynn Haven and The Cemetery Authority shall not be liable for any delay in interment where its Rules and Regulations have not been complied with, or where unforeseen underground obstructions may be encountered, or where protest has been made, or circumstances beyond the Cemetery's control.

Full Name: _____ Date: _____
 Signature: _____