



DEVELOPMENT & PLANNING

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850-248-0506

**ADMINISTRATIVE PARCEL SPLIT
APPLICATION AND CONSENT FORM**

Applicant Name: (attach Letter of Authorization from property owner, if Applicant is acting as agent for the owner)

Applicant Contact Information:

Name _____

Phone _____

Email _____

Co-Applicant Contact Information: (attach Letter of Authorization from property owner, if Co-Applicant is acting as agent for the owner)

Name _____

Phone _____

Email _____

Property address: _____

Bay County Property Appraiser Parcel ID # for property:

Describe all structures currently located on, or any unique features of parcel: _____

Required Information:

Is the property located in the 1911 plat? Yes [] No []

(attach map clearly showing the proposed division of the property, lot dimensions, and the location of the existing and proposed ingress and egress area of the property.

What is the current Land Use of the Parcel? _____

Dimensions of the current parcel: _____

Indicate the lot numbers to be split: _____

From what street is the property currently accessed? _____

If the parcels Land Use is Low Density Residential (LDR), and it is located in the 1911 Historic Plat Overlay, please answer the following:

Does the newly proposed parcel(s) have 75 feet of road frontage?

Yes [] No []

Does the newly proposed parcel(s) have a minimum of 11,250 sq. ft. lot area? Yes [] No []

Please describe your reasons for requesting a parcel (lot) split: _____

Applicant Signature Date

Co-Applicant Signature Date

Print Name

Print Name

STATE OF _____

COUNTY OF _____

BEFORE ME personally appeared _____ and _____ who is/are personally known to me or who produced _____, as identification.

DATED this _____ day of _____, 20_____.

Notary Public

Print name

My Commission Expires:

CONSENT

I, _____, City Planner for the City of Lynn Haven, have now reviewed the above Application and find that the lot split, as proposed above, would conform to the City's Unified Land Development Code, and I hereby give my consent and approval for said lot split.

Signature

Date