

**CITY OF LYNN HAVEN Building Department**

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**DOCUMENTS REQUIRED FOR A  
RESIDENTIAL CERTIFICATE OF OCCUPANCY**

1. RECORDED NOTICE OF COMMENCEMENT REQUEST
2. DRAINAGE FINAL FROM BUILDING DEPARTMENT
3. REQUEST UTILITY FINAL FROM BUILDING DEPARTMENT
4. TERMITE CERTIFICATE
5. BLOWER DOOR TEST
6. FINAL SURVEY WITH ELEVATION **or** ELEVATION CERTIFICATE **(\*if in a SFHA)**
7. REQUEST FOR BUILDING FINAL FROM BUILDING DEPARTMENT **or** PRIVATE
8. PROVIDER PRIVATE PROVIDER COMPLETE INSPECTION REPORT
9. PRIVATE PROVIDER FINAL CERTIFICATE OF COMPLETION **or** REQUEST FOR CO

Please note – no final inspection will be scheduled until our office receives all the above required documentation.

\*SFHA Special Flood Hazard Area

You can check by following this link: <https://gis.baycountyfl.gov/lynnhaven2/>