

PLANNING & PERMITTING

817 Ohio Avenue, Lynn Haven, FL 32444

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850-265-2121

**ADMINISTRATIVE PARCEL SPLIT APPLICATION
AND CONSENT FORM**

Applicant Name: (attach Letter of Authorization from property owner, if Applicant is acting as agent for the owner)

Applicant Contact Information:

Address _____

Phone _____

Email _____

Co-Applicant Name: (attach Letter of Authorization from property owner, if Co-Applicant is acting as agent for the owner)

Co-Applicant Contact Information:

Address: _____

Phone _____ **Email** _____

**Address/Location/Parcel# of
Property** _____

Bay County Property Appraiser Parcel ID# _____

**Describe All Structures Currently Located On, or, Any Unique Features of
Parcel:**

Required Information:

1. Is the property in the 1911 plat?

YES _____ NO _____

(Attach map clearly showing the proposed division of the property, lot dimensions, and the location of the existing and proposed ingress and egress area of the property).

2. What is the current land use of the parcel? _____

3. Dimensions of the current parcel: _____

4. From what street is property currently accessed? _____

5. From what street will any newly created parcel(s) be accessed? _____

IF THE PARCEL'S LAND USE IS LDR AND IT IS LOCATED IN THE 1911 HISTORIC PLAT OVERLAY, PLEASE ANSWER THE FOLLOWING QUESTIONS:

6. Does the newly proposed parcel(s) have 75 feet of road frontage?
YES _____ NO _____

7. Does the newly proposed parcel(s) have a minimum of 7,500 sq. ft. lot area? YES _____ NO _____

Please describe your reasons for requesting a lot split:

Applicant Signature

Co-Applicant Signature

Print Name

Print Name

STATE OF _____

COUNTY OF _____

BEFORE ME personally
appeared _____ and _____

_____, who is/are personally known to me or who
produced _____
_____, as identification.

DATED this _____ day of _____, 20_____.

Notary Public

Print name _____

My Commission Expires:

Company Name

BY: _____

Print Name: _____

Title: _____

Witness

Witness

ATTEST

BY: _____
Secretary

For Office Use Only:

- Lot & Block Number(s) of current parcel: _____
- How is parcel listed in 1975 tax roll?: _____

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CONSENT

I, _____, City Planner for the City of Lynn Haven, have now reviewed the above Application and find that the lot split, as proposed above, would conform to the City's Unified Land Development Code, and I hereby give my consent and approval for said split.

Print Name: _____
City Planner